



# Alexander Kuzimski

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- Objective** Seeking a career related to design and communications
- Education**
- Michigan Technological University (MTU) Houghton, MI  
BS Scientific and Technical Communication Completed December 2008  
Minor Earth Science
- Kirtland Community College (KCC) Roscommon, MI  
AS Computer Information Systems Fall 1999 to Spring 2004  
Spring 2010
- Work Experience**
- United States Census Bureau Roscommon, MI  
*Enumerator* Spring 2010  
Conducted interviews and organized questionnaires  
Completed followup paperwork and clerical responsibilities
- Michigan Tech Housing and Residential Life Houghton, MI  
*Graphic Designer and Webmaster* Spring 2008 to Spring 2009  
Created and managed a database of websites  
Produced visual media including brochures, tabloids and postcards  
Designed media according to University Identity Standards and Editorial Guide  
Coordinated large projects across Michigan Tech departments
- Michigan Tech Athletics Houghton, MI  
*Video Editor and Cameraman* Fall 2004 to Spring 2009  
Prepared video media for online broadcast  
Filmed NCAA Division I men's ice hockey
- Weyerhaeuser Grayling, MI  
*Database Designer* Summer 2005  
Transferred paper backup to electronic database  
Composed user-centered manual for database maintenance
- Computer Skills**
- Operating systems* — Windows • Macintosh • Linux • UNIX  
*Programming* — HTML • CSS • PHP • Ajax • JavaScript • C++ • Java  
*Adobe Suite* — Photoshop • Illustrator • InDesign • Dreamweaver • Premier • Acrobat Pro • Flash  
*Microsoft Office* — Word • Excel • PowerPoint • Access  
*Other Software* — Wacom Tablet • Pro Tools • Tricaster Studio
- Leadership**
- President* (2006–2008) anime student organization HARO  
Chaired constitution revision committee and oversaw convention coordination  
*Public Relations* (2005–2006) anime student organization HARO  
Coordinated relationships with corporations and special interest groups  
*Intramural Sports Team Captain* (2007–2009) Michigan Tech Broomball  
Coordinated team affairs with intramural sports officials  
*News Director* (2005–2006) college radio WMTU  
Trained peers in technologies and styles expected of a recording studio
- Relevant Experience**
- Freelance web design and graphic design since 1999 (11 years)  
Technical writing and editing 2006-2009 (3 years)
- Languages**
- Spanish (intermediate)  
Japanese (beginner)